

FOLDED NOTES PRICES & ORDERING INFORMATION

	25	50	100	150	200
Folded Notes with White Envelopes	\$62.50	\$112.50	\$190.00	\$270.00	\$350.00
Folded Notes with Colored Envelopes	\$75.00	\$140.00	\$265.00	\$367.50	\$480.00
Envelope Liners	\$50.00	\$100.00	\$200.00	\$300.00	\$400.00
Flat Print Return Address*	\$45.00	\$85.00	\$160.00	\$225.00	\$300.00

*Return address printing is only available in dark ink colors on lighter colored envelopes. Please contact us for more information.

STUDIO HOURS: Haute Papier's studio hours are 9:00 a.m. to 5:00 p.m. EST, Monday through Friday. We can be reached by phone at 866.740.4222. By fax at 866.539.4055. By email at proofs@hautepapier.com.

PAPER/ENVELOPE COLORS: Folded Notes are printed on smooth white paper with a choice of both white or colored envelopes. Please note that all envelopes have pointed flaps except for white, which are square.

INK COLORS: Several designs in this album, including Couture Crests and Multi-Color Motifs, are only available in the colors shown as noted on the individual design pages. Ink colors as shown on the suggested ink color pages will vary when used for return address printing on colored envelopes. We recommend using darker ink colors for return address printing when possible.

LAYOUT: If layout is not indicated on the Order Form, we will proof your order with the design centered justified. Requesting a design that is not shown among the options in the album may incur additional charges. Designs with a bleed are not available in this collection.

TYPESTYLES: We will adjust the size of your typestyle selection to accommodate your copy. We cannot make typestyles bold or italic. When filling out the Order Form, please indicate any uppercase letters by underlining each letter that is to be capitalized. Please note that on Couture Crest designs we are unable to change the typestyle from what is shown.

PROOFS: Color proofs will be provided complimentary with each order. We will email proofs and proof confirmation pages to the retailer. Please note that due to variations in computer screen resolutions, the colors as you view them on your computer may vary from the finished product. If changes are required, they will be at a charge of \$15 per piece. Please indicate any changes in writing on the proof and fax back to 866.539.4055 or email to proofs@hautepapier.com. Revised proofs will then be emailed back to the retailer. Charges for subsequent sets of changes are \$15 per piece. Once proofs are ready for print, please sign and date each page and fax to 866.539.4055 or email your approval to proofs@hautepapier.com.

TURNAROUND TIME: Under normal circumstances, all orders are shipped within 5-7 business days of Haute Papier receiving the final proof approval. A rush order may be possible, please call for availability.

CANCELLATIONS: Once an order has been proofed, the cancellation fee is \$50. If an order has been approved, cancellations cannot be accepted. Orders remaining in the proofing stage for 30 days will be automatically canceled and the cancellation fee will be charged.

SHIPPING: We ship via FedEx Ground. If your order is valued over \$1,000, Haute Papier will ship your package "signature required." We'd be happy to drop ship any order directly to the client for an additional shipping charge of \$5.

less than \$100 = \$12 | \$101 - \$500 = \$15 | \$500 and over = \$20
2nd day - actual cost | Overnight - actual cost

OUR GUARANTEE: We take great pride in making sure each and every order is exactly what the client ordered, perfectly printed, absolutely correct, on time, every time. If for any reason you are not pleased, please contact us within two weeks of delivery so we may resolve any problems.

contact us:

866.740.4222 (p) · 866.539.4055 (f) · proofs@hautepapier.com · [@hautepapier](https://www.instagram.com/hautepapier)